

**CMS Summer Meeting
St. John's, June 6, 2009
Stude Meeting 2 to 6 PM**

Attendance

Gary Bazdell
Kseniya Garaschuk
Jenna Tichon
Robert Woodrow
Iva Halacheva
Louis-Xavier Proulx
Alan Kelm
Olivier Lafleur
Bradley Dart
Denise Charron
Graham Wright
Johan Rudnick

Missing

Nathaniel Johnston
Natasha Richardson
Joanne Colling

(0) Find a volunteer to take minutes

Louis is volunteer for taking the minutes.

(1) Welcome from the Chairs and introductions

(2) Approval of agenda – additions to agenda

(3) Approval of minutes of Winter 2008 (Ottawa)

(4) Project reports and discussion:

(a) Webpage (Olivier)

Olivier explains that he did some modifications on the website and also that an old version of the website has erased a new one. He thinks that it is probably his mistake. He is still working on a new version to make it similar to the CMS frontpage, a more stylish version. He confirms that he got pictures of every Studc member. He also suggests that everyone should have an Studc email. Jenna suggests that the CMS should give an email for each position. For example, the Atlantic representative should have for email address: atlantic_studc@cms.math.ca. Alan says that it won't be a problem those email account. Gary says that his email is president@cumc.math.ca. Finally, a new version of website is coming!

(b) Listserv (Olivier)

Olivier thinks the job has been transferred to Bradley. Actually, the committee decided for Bradley but he didn't know. Bradley agrees to do the job. Olivier will send him an email to explain how the listserv works. Olivier and Alan are moderating the list for the moment. We can send announcement for CUMC and regional announcements. Olivier is asking if we should send a monthly email to inform students what is going on with Studc and the different activities available. Olivier says that there are about 200 undergraduate members and 160 graduate members subscribed to the list. It is one of the best way to reach quickly most of the students. Jenna says that it sounds more like a chair job. Bradley volunteers for the monthly announcements. Finally, everybody agrees for a quarterly email.

(c) Web Forum (Olivier)

Kseniya says that she seems to be the only one using the blog and the forum. Olivier thinks we have many resources but we don't use all of them. Olivier mentions that there are spam members on the forum. And we should ask a pre-approval before accepting new subscribers as members of the forum.

(d) Blog (Olivier)

Jenna wants to take the blog in charge to add contents. Olivier informs that he created an account for every members of the Studc. Olivier explains that the original idea was to create a mathematical "life" on the blog. Olivier is still thinking how he could integrate the blog to the Studc web page, what is the best way to achieve it. The blog is activated and everybody can use it now. Olivier explains how we can subscribe to the RSS feeds. Olivier will write an article on what an RSS is. And we could put archives of the quarterly emails on the blog.

(e) Twitter (Olivier)

The Twitter account is for the Kabol. Olivier explains what Twitter is. Jenna, Olivier and Louis-Xavier are on Twitter. The committee wonders if it wants a Studc twitter account. Finally, everyone agrees that we should just skip this idea.

(f) Wiki (Olivier)

Kseniya is asking if we can easily add questions on the wiki. Olivier says that the wiki is meant to put information and documents. Email is still the best way to ask questions to each other. Olivier doesn't mind to get emails from the Studc.

(g) CUMC Ops Manual (Olivier)

Olivier is asking to Garry for the paper version of the CUMC Ops manual. Olivier will then retype it so we could have a electronic version. Jenna mentions that we lost all the comments from the Toronto CUMC organizers. Jenna and Olivier think that there was a problem of communication between the members of the committee. So Olivier is in charge of backing it up. Kseniya thinks there is too much information in the guide. Olivier thinks that it is better to put more stuff than none. Iva asks if it will be put on the wiki. Olivier says yes.

(h) CUMC Preparations (Gary)

Gary says the budget has changed from the last meeting. The funds have all been raised. He is still looking for new funds. The amount for speakers have dropped by 2000\$. Getting money was a huge pain because of the economic crisis. The big sponsors like PIMS didn't have any money (3000\$ last year). Iva is asking if they got some from CRM. Gary answers by the negative. Gary will try to send another request to CRM. Rooms are reserved. They have a rough idea of what the CUMC T-shirt will be. Posters have been sent to universities. He is trying to get all math departments emails to mass email undergraduate students. He also sent an email to last year Facebook group. Online registration is now opened but only 3 people have registered since the last update. People will be able to register until the June 30. Iva is asking what is going on with internet and parking. Gary says that Internet is set and that it is possible to buy a pass for the parking. Olivier suggests that the parking info should be on the website as well. Iva is giving more funding for the CUMC. Denise asks if the CUMC guys want some CMS stuff. Denise asks if they have any exhibitors and if they want the CMS desk to be on site. Gary agrees and says that there is some place to put the desk.

(i) Scholarship (Jenna for Nathan)

Jenna didn't get anything from Nathan. She hasn't receive much news from him. So this section is postponed to the next meeting.

(j) Studc Poster (Kseniya/Jenna)

Kseniya mentions that it was a big problem to fix the poster which has a French typo. Denise says that an option would be a laminated poster. Jenna will check for this possibility. Studc poster could be displayed close to registration area of the CMS meetings. Denise will check what it is possible to do with a 500\$ budget for the poster project. Jenna will check if it is the exact budget. Denise remarks that the price of the poster depends on the material and the different options. She would look around to see what it is possible. Denise is asking if the Studc wants the poster for the CUMC. Olivier would like also French version. Jenna will be in charge of the poster. Denise would like an electronic copy. Olivier is asking to Gary if it would be possible to send a poster to each math department. Denise says they were 200 posters printed last year. Each university receive 2 posters usually.

(k) Studc Operations Manual (Jenna/Olivier)

Jenna explains that we need a new Studc operations manual. Jenna wish that it could be a joint work from all Studc members. Especially Olivier who has a very specified job (all the internet stuff). Kseniya could explain how to organize the panels and the Student Socials. We suggest that it should be on one page on the wiki. Olivier takes this in charge. Olivier explains that Alan can reset the passwords or Steve. Jenna wishes we have most of it done for the next summer meeting, at least the skeleton.

(l) "Attending a Math Conference" Brochure (Louis/Natasha)

Natasha has updated the English version. Louis will check for Natasha new version on the Wiki. Jenna would like to have the new brochure for the CUMC. Louis will finish the English and French version. It could be included in the CUMC kits. The

Stude decides to print 500 English and 100 French versions of the brochure. Jenna thinks it is a CUMC target brochure. Denise says that the brochure should be sent to her by June 30 maximum. Denise reminds the members the new location of the CMS on Alta Vista drive. Jenna is asking for the price of the printing. Denise answers that it should be around 250\$.

(m) Newsletter (Jenna for Joanne)

Kseniya says that the latest version of Word has very nice brochure designs. Louis mentions that Scribus wasn't so easy to use. Jenna says that the newsletter must have same fonts, margins and structure. Louis should take arrangement for the version with Joanne. Jenna would like the newsletter to be publish for September. Denise says that August 1st would be the deadline then. Everybody is invited to write an article for the newsletter. Olivier says that Joanne should send him the final version to put it on the online facilities. Jenna invites Louis to write a French article. Denise says it was supposed to be 2000\$ for 2 newsletters a year. Jenna says we will also try to print on December so we have 2 newsletters printed this year even if it is distributed in January next year. Denise says that we have to get it in at the beginning of December. The original format was the booklet on letter paper. Everybody agrees to keep the booklet format. Last time it was just a letter size folded to fit the envelope.

(n) Logo (Iva)

Iva explains that we would be interested to have a logo. Graham explains that the CMS logo is registered in the USA and Canada. We are free to incorporating CMS logo or totally create a new one. He suggests that we should register the logo if we spend money to get one. Graham explains that we should have a logo that can be scaled down to a one or two color logo. We only register the design, not the colors. Iva says that Stude would give a free CMS subscription as a price for the logo. Graham says we could get also free books and full-loaded edition of Maple. Iva is asking if it would be an issue to use the mobius strip or the klein bottle. Graham says that the logo competition is a good idea. Graham suggests that we could ask for non-mathematician students to work on the logo.

(o) Regional Conferences (Bradley)

Bradley mentions that we have an application. That is the only one we got so far. Bradley says that if Stude members know events that would need fund, they can point it out to him. Iva suggests that we should ask for the people who get funding to write an article in the newsletter about how the event went. The applicants ask for 250\$ for an event for graduate students of University of Alberta. There should be 50 students maximum and it would be held on July 26. It is a social event for the Society of Mathematical Biology meeting in Vancouver. Jenna explains that we will emit a check. Kseniya will post them a poster of the Stude.

(p) Undergraduate Student Groups (Jenna for Natasha)

Jenna says that Natasha is excited to be at the CUMC as a representative. She will then be looking for contacts.

(q) New projects

Jenna doesn't think we need new projects. We have already plenty.

(5) Student Social (Kseniya)

Olivier is asking for the mini-golf. Kseniya suggests that we should do other activities than sitting around a table and drink. She asks for suggestions. She will look where the meeting is held to get ideas.

(6) Student Workshop (Kseniya)

Kseniya asks for new ideas for the panel. Olivier notes that there wasn't many students at this meeting panel. Kseniya answers that it is maybe a bit too early in the conference weekend. Students just get in town and don't have time to figure out that there is panel. Kseniya thinks that we should announce the student events when students register for the CMS meeting on the net. Louis suggests a panel on how to write an article. Jenna adds that it should be on scientific publications in general.

(7) Studc membership

(a) Review of Current Membership

We will have the Western Representative seat vacant soon. We will create an ex-officio position for the MITACS. Jenna thinks Natasha could be transfer to the Western rep position. Iva will send an email with the applications summarized. Pr. Woodrow is also supposed to leave. Jenna explains that the nominating committee would have to search for a faculty advisor. He accepts to stay. Iva is asking on which basis she should rate the applicants. Jenna says that if they are from the west, they could be the Western rep. Iva says that a few people applied for the general member position. Iva suggests that we should recruit bloggers. Olivier suggests that the people that would not be taken could write articles and use things like the blog and forum. Olivier has his position extended for 2 years. Bradley is also extended.

(b)Chair situation

Jenna is sad that Iva is leaving for Cambridge. Jenna will extend her position for a year. Kseniya will be the co-chair for the next 2 years once Iva will have left.

(c) Mystery of the extra position/MITACS

Jenna is saying that the position with the extra member is not so clear. Jenna thinks that we should make an official MITACS position. Graham says that we should ask to the nominating committee to create this new MITACS position. Graham says that will should write to the director email. Graham thinks that this position is good. Iva says that she received 10 applications to be on the Studc. Graham suggest that the students should write a short article in the CMS notes to make the Studc known by the CMS members.

(8) Review of budget for meeting and winter

Jenna says that the we are well under budget. It will be around 4000\$ for this meeting and we had projected 8000\$. Jenna says "Yadayadaydya". We are all happy!

(9) Next meeting: Windsor, Winter 2009 and keeping on track

Most members think they will be there. Kseniya, Jenna, Bradley, Natasha and maybe another member will need to flight to Windsor. Only Air Canada flies to Windsor. Flying to Detroit might be another good possibility.

(10) Budget

Jenna will put an old budget on the wiki. Jenna explains that we have to write a paragraph justifying why we need funding for the activity we are responsible for. We need a projective cost. We should try to do it by the end of this month. Jenna will send a remainder email. Jenna thinks we will have a much bigger budget this year. Kseniya thinks we should check once every 2 weeks for the transport price and buy the tickets when it drops. Jenna recommends we keep an eye on the prices.

(11) Reimbursements

Jenna says that we have to download the reimbursement form on the website. It is available under “About us” and then under “quick links to forms”. Jenna reminds the committee that we have to send a review of our expenses and send her before sending the forms to the CMS. Olivier is asking for links of cool math websites to add on the Kabol website.

(12) Adjournment (5:30 PM)